

**MINUTES OF A MEETING OF THE STANTON ST QUINTIN PARISH  
COUNCIL HELD ON 17<sup>th</sup> MARCH 2015**

**1. Present:** Mrs M. Cowan (Chairman); Mr P. Murton; Mr I. Plummer;  
Mrs E. Walker; Mrs R. Whiting; Cllr H. Greenman; Community  
Beat Manager Les Fletcher  
1 member of the public

**2. Apologies:** Mrs A. Druce; Mr N. Greene

**3. Chairman's announcements and declarations of interest:** There were no announcements or declarations of interest.

**4. Public Question Time:** The issue of the blocked drains in Lower Stanton was raised as the roads are flooded during rain.

Councillor Greenman reported that Balfour Beatty are behind with the schedule of gully clearing. They have up to the end of May to clear a total of 80,000 gullies.

**5. Minutes:** The Minutes of the Meeting held on 6<sup>th</sup> January 2015 were taken as read and signed as being a true record.

**6. Matters Arising:**

**a. Highway issues:**

- Pavement and double yellow lines - Kington Lane: The proposals for Waiting Restriction Order at Kington Lane had been abandoned and an alternative scheme of kerblin amendment be brought forward.
- Litter bins: Mr Plummer to raise this at the Parish Forum.
- Parish Steward: The Parish Steward had still not been in the village
- Double yellow lines by Murco Garage and other faded lines: The Community Beat Officer confirmed that these were not enforceable at the moment. It was agreed to ask CATG when these would be reinstated.
- Grit bin: Discuss with the Emergency Plan
- The following issues would be discussed at a meeting with Martin Rose:
  - White gates or other traffic calming measure
  - New updated signs into and out of the village – The Parish Council recommended the contribution of £150 towards the cost of new signage. The preferred option was the sign with the yellow background.
  - It was also agreed to request replacement of the School signs which are no longer fit for purpose. The Kington Lane sign had disappeared
  - New “unsuitable for HGV except for access to farm” sign by

the Murco Garage

- Resurfacing of Court Gardens: Clerk had asked Wiltshire Council to add the resurfacing of Court Gardens to its programme of work for 2015/16. Clerk to ascertain whether this has been put onto the list.
- Grass cutting: Anita had met with Envisage Grounds Maintenance and they have been asked to quote for cutting the verge along the high wall in the upper village from Kington Lane to Stable Cottage. It was also agreed to ask her to request a further quote for including some of the grass verges in the lower villages (Emma will consult with residents to ensure that this is what they would like)
- Blocked drains/verges in Lower Village: Clerk to ask Richard Dobson and Martin Rose to contact Emma Walker to arrange a walk round of the Lower Village.
- Parking outside the school: Letter received from Elizabeth Duncan on behalf of the Chippenham Rural Neighbourhood Policing Team regarding concerns about parents continuing to park on the zigzag lines directly outside the school which causes a problem with the school bus and passing traffic. It was suggested that the lay-by type area directly opposite the school could be used as a passing bay at these times. It had been stated that the residents park in the layby that Stanton Court North maintain (and have done continuously for the last 20 years) during school pick up and drop off. Marina pointed out that the residents are at work during this time and it is parents who park there. The police also raised the suggestion of a disabled bay for one parent who has a disabled child. After discussion it was agreed that this is a matter for the school to resolve but the police offered to approach the hotel regarding use of the car park at drop off and pick up times. It would be up to the school to communicate this to parents.

The following issues were also reported:

- Overgrown leylandii trees opposite Newbourne Gardens. Clerk to ask Paul Bollen to arrange for BT to cut these back.
- The School bus and mobile library service are parking on the narrow part of the road in Lower Stanton. Clerk to ask Wiltshire Council to request that they park further down the road by the green.
- Large pothole by the Village Hall – Clerk to report this to Wiltshire Council.

**b. Area Board/Rural Parish Forum**

The next Rural Parish Forum would be held on Wednesday 18<sup>th</sup> March. Ian Plummer will attend and raise several issues.

**c. Multi-use Games Area: On-going**

- d. Update on public access defibrillator**: The defibrillator had been installed at the school at a cost of £250 + VAT. Training had been held. As part of the agreed maintenance the unit has to be checked daily to ensure it is still in place; weekly to ensure the green light has not changed to red and monthly the unit has to be opened, checked it is

still working and listing to initial instructions. It was suggested that the school may be willing to check this during term time but someone would be needed to do this during the school holidays. **To be discussed at the next meeting.**

It was agreed that an article could be put into The Chatter re funding for the future and Ian Plummer will also pursue possible funding with a parishioner.

The siting for the second unit was discussed. Marina will contact the garage again – if not it may be possible to put this on the Barracks Guardroom.

- e. **Footpath 11** – Clerk to chase provision of a Public Footpath sign to be put up by the Deer Farm.
- f. **Emergency Plan**: Clerk to check insurance cover re volunteers.
- g. **BT telephone box at Church Lane** Continue to monitor.
- h. **Closure of extension to the Burial Ground**: On-going

## **7. Village Hall:**

Report received from the Village Hall Committee which reported as follows:

- The Committee are still waiting for a draft lease to be sent by the PCC to Goughs solicitors.
- Jackie Doran and George Fenton had resigned from the Committee but had agreed to help when possible. Emma Walker had also resigned but again offered to help. Peter Boggis and Rob Angell have joined the Committee and Peter had been meeting with Ian Rea and lay out plans were being discussed.
- Andrew Jackson had offered to help with organising spreadsheets.
- When the lease had been signed, a copy would be sent to the Parish Council together with the constitution and other documents.

Thanks were given to the Management Committee.

## **8. School Travel Plan:** On-going

## **9. Correspondence:**

- a. **Request for grant**: Received from Citizens Advice Bureau. It was agreed that a grant of £50 be made.
- b. **Speed Indicator Device**: Following lack of support from towns and parishes to contribute towards the funding of the SID this has been withdrawn.
- c. Letter of thanks received from Community First for the donation of £100 towards the Good Neighbour Service.
- d. **Temporary 30 mph speed restriction**: A350 West Cepen Way to come into force on 18<sup>th</sup> May to enable construction of dual carriageway.
- e. **Adopt a Kiosk**: Letter from BT with the option to adopt a kiosk for £1. Clerk to ascertain whether this would refer to the kiosk in the Lower Village and whether the electricity would be removed as this is somewhere the defibrillator could be put.
- f. **High Speed Broadband**: Boxes to be put in the upper and lower village.

## **10. Planning Applications:** The following applications were considered

15/01439/FUL Stanton St Quintin Primary school – Removal of existing window and formation of door opening from Reception classroom onto existing playground

No objections

15/01560/FUL Stanton St Quintin Primary School – Erection of timber framed pergola

No objections

**11. Planning Issues:**

The following application had been granted permission:

14/10751/DP3 Stanton St Quintin Primary School – Retention of mobile classroom

Enforcement:

- Siting of smoker at the Deer Farm – does this require permission
- Size of the extension at Wood Barn Farm – does this comply with the application

**12. Accounts for payment:**

SNC Maintenance Ltd	-	Installation of defibrillator	£300.00
Wiltshire Council	-	Contribution to sign	150.00
Citizens Advice Bureau	-	Grant	50.00

**13. Representative's reports:** Nil

**14. Items of report and future agenda items:** Nil

**15. Date of next meeting:** Tuesday 5<sup>th</sup> May 2015 at 7.30 p.m. – Annual Council Meeting

**Chairman**

*Meeting closed at 8.50 pm*