

**MINUTES OF THE MEETING OF THE STANTON ST QUINTIN PARISH
COUNCIL HELD ON 21st JULY 2015**

1. Present: Mr N. Greene (Chairman); Mrs A. Druce; Mr J. Eley; Mr P. Murton;
Mrs R. Whiting; Mrs E. Walker;
Cllr H. Greenman

2. Apologies: Mr I. Plummer

3. Chairman's announcements and declarations of interest:
There were no announcements or declarations of interest.

4. Public Question Time: There were no members of the public

5. Vacancy on Parish Council: Mr John Eley was unanimously co-opted onto the Parish Council.

6. Minutes: The Minutes of the Meetings held on 5th May and 2nd June 2015 were taken as read and signed as being a true record:

7. Matters Arising:

Action By

a. **Highway issues:**

- **Pavement and double yellow lines - Kington Lane:**

The Order has been revoked. The work to reinstate the junction and for the removal of the footway will commence on 12th October for 5 days.

Mrs Druce commented that it was said that the crossing point could not be retained but it was pointed out to her than a new Order would have to be made.

- **Litter bins:** No reply received. Issue to be raised at Parish Forum. Cllr Greenman to pursue **HG**
- **Parish Steward:** No information received on Parish Steward

- **Double yellow lines by Murco Garage:** Letter received from Martin Rose. This is classed as routine maintenance but the problem is the edge of the carriageways along the length in question is badly eroded and needs repair work before any re-lining work can take place. A sign "unsuitable for HGV except for access to farm" is not possible as it would be an "un-prescribed" sign under the Traffic Sign regulations and its use would not be permitted.

Copy of correspondence received from Mr and Mrs Harper of Plum Cottage Lodge, Lower Stanton re signage and hedges. It was suggested that "No Entry signs" could be put up. Cllr Greenman has spoken to Kristian Price and Martin Rose from Wiltshire Council about this problem. It was agreed to discuss it further at the next meeting.

Litter by the Garage: Clerk to write to Gordon King requesting that the litter be tidied up. **Clerk**

**Action by
Clerk**

- Grit bin: Clerk to order two new grit bins
- The following issues had been raised with Martin Rose:
 - New updated signs into and out of the village – These will be erected shortly. The Parish Council to contribute £150 towards the cost of new signage.
 - It was also agreed to request replacement of the School signs which are no longer fit for purpose.
 - The Kington Lane sign had disappeared
- Resurfacing of Court Gardens: This had been completed.
- **Remove from Minutes.**

- Blocked drains/verges in Lower Village: Mrs Walker had met with Richard Dobson who had agreed to carry out work but nothing has been heard since.
- Parking outside the school: Letter sent from the Parish Council to the School Governors requesting staff to park at the Manor

The following issues had been reported to Wiltshire Council

- Overgrown leylandii trees opposite Newbourne Gardens.
- Clerk to send a further letter. **Clerk**
- Mobile Library – Mrs Walker has spoken to Rebecca Bolton re the parking of the mobile library in Lower Stanton. **Remove from Minutes.**
- Large pothole by the Village Hall: Clerk had reported this to Wiltshire Council.

- b. **Area Board/Rural Parish Forum**: Parish Forum to be held on 22nd July 7 – 8.30 at Kington Langley. Area Board to be held on 7th September.

Cllr Greenman will be chairing the Area Board meeting and the first hour of the meeting will include items and issues raised from the rural communities and will act as a conduit for Highway issues raised at the Parish Forum. It is important for a member of the Parish Council to attend these meetings.

- c. **Update on public access defibrillator**:

Mr Eley has offered to house the defibrillator at Chapel House. There is a power supply and PIR. The Council agreed to this. Mr Eley will install this at no cost. Information to be put out on the Chatter when this has been done and a further training session arranged for beginning of October.

JE/AD

- e. **Footpath 11** – Clerk had asked for a Public Footpath sign to be put up by the Deer Farm.

- f. **Emergency Plan**: Anita to pursue this.

Insurance cover re volunteers can be discussed with Vicky Welsh

AD

- g. **BT telephone box at Church Lane** Continue to monitor.

- h. **Closure of extension to the Burial Ground**: On-going

8. Village Hall:

Report received from the Committee:

- On 18th July the Parish Hall Committee discussed a letter from Goughs Solicitors and resolved, subject to minor amendments, to sign the Lease. A CIO charity will be formed; the Village Hall Association will be joined and the Village Hall Association Insurance Scheme will be taken out. Thanks were given to past and present members of the Committee for making this possible.
- Once the lease is signed, a building control company will draw up a refurbishment schedule and initial vital renovations will be carried out. When charity status is in place the Committee will apply for further funding for the refurbishment.
- The Parish Council will receive copies of all necessary documents after the lease is signed. To date, no money has been spent by the Committee except £150 lodged with Goughs solicitors
- The Hall Committee will hold a Pub Evening at the end of September. Thanks were given to Stanton Manor for organising a Village fundraising day to go towards the hall refurbishment.

9. Correspondence:

- a. **Nettles Bridge Hullavington:** Details of the bridge replacement scheme which will commence in early September and will take up to 8 weeks to complete
- b. **Election Costs:** Information from Wiltshire Council. The Parish Council will have to fund the cost of any elections which do not coincide with Wiltshire Council elections.
- c. **Application for designation of Seagry and Kington St Michael Neighbourhood Plans:** Information received. It was agreed to discuss the issue of a Neighbourhood plan in more detail at the next meeting and with the budget.
- d. **Army Welfare Services Corsham:** Summer programme circulated.

10. Planning Applications:

15/06430/FUL 1 The Forge, Lower Stanton St Quintin
Two storey extension

No objections

11. Planning Issues:

15/00242/ENF Woodbarn Farm (14/03488/FUL) Wiltshire Council to check that this is being built in accordance with the approved plans.

12. Accounts for payment:

Community First	Subscription	00356	36.00
Envisage Grounds Maintenance	Grass cutting	00357	132.00

13. Representative's reports: Nil

14. Items of report and future agenda items: Discussion on Neighbourhood Plan

15. Date of next meeting: 22nd September 2015

Meeting closed at 9.35 pm

Chairman