

**MINUTES OF THE ANNUAL MEETING OF THE STANTON ST QUINTIN PARISH
COUNCIL HELD ON 17th MAY 2016**

1. Present: Mr N. Greene (Chairman); Mr. J. Eley; Mr B. King; Mr P. Murton;
Mr I. Plummer; Mrs R. Whiting;
4 members of the public

2. Apologies: Mrs A. Druce

3. Election of Chairman for 2016/17: Mr Nick Greene was unanimously elected Chairman for 2016/17.

The Acceptance of Office form was duly completed.

4. Election of Vice Chairman for 2016/17: Mrs Anita Druce was unanimously elected Vice Chairman for 2016/17

5. Election of Representatives:

Area Boards	-	Ian Plummer
Parish Forum	-	Ian Plummer
Emergency Volunteer	-	Anita Druce
Highways	-	Peter Murton/Anita Druce Ben King – Lower Stanton
Footpaths	-	Peter Murton
Community Police	-	Anita Druce
Village Hall Committee	-	Nick Greene/Ros Whiting

6. Calendar of Meetings for 2016/17:

Tuesday 21st June 2016	-	Council Meeting – Annual Return
Tuesday 5 th July 2016	-	Annual Parish Meeting/Full Council
Tuesday 27 th Sept 2016	-	Council Meeting
Tuesday 15 th Nov 2016	-	Council Meeting
Tuesday 17 th January 2017-	-	Council Meeting
Tuesday 14 th March 2017	-	Council Meeting
Wednesday 17 th May 2017-	-	Annual Council Meeting

All meetings to start at 7.30 pm

7. Code of Conduct, Standing Orders, Register of Interests, Risk Assessments and Financial Regulations: Councillors were reminded about the terms of the Code of Conduct, Standing Orders and Register of Interests. The Risk Assessments and Financial Regulations will be reviewed at the next meeting.

8. Statement of Balances as at 31st March 2016: The statement of balance as at 31st March 2015 was **£37222.96**

Ordinary Business

9. Chairman's announcements and declarations of interest:
There were no announcements or declarations of interest.

10. Public Question Time: Mr Pattison stated that there was a lot of damage to verges in Lower Stanton and the Parish Council should look at reinstating and putting up posts. It was explained that the Parish Council had met with Richard Dobson and his colleague from Wiltshire Highways who felt that the damage was wear and tear and did not wish to spend any money on this.

6. Minutes: The Minutes of the Meetings held on 15th March and 19th April 2016 were taken as read and signed as being a true record:

6. Matters Arising:

Action By

a. Highway issues:

- Litter bins Cllr Greenman stated that Wiltshire Council will not be providing any new bins but would resite any existing. Howard would pursue the reinstatement of the one by the Garage.
HG
- Parish Steward: The Parish Steward system will be reinstated.
- The following issues will now be raised with John Berkeley:
 - i. Murco garage – overgrown pavement
 - ii. Overgrowing vegetation at 50 Upper Stanton St Quinton
 - iii. Blocked drains/verges in Lower village

Avils Lane water butt and staddlestones

The matter of the water butt has been referred to the Enforcement Officer.

Owner of the Oat House to be asked to move the staddlestones back against the wall

Damage to the Village triangle: The contractors working on the Hollybush together with the owners have given assurances that care will be taken during delivery of building materials.

Damage to Village green: During delivery of building materials damage was caused to the Village green. The owners and builders have repaired the damage

Overgrown Lelandii trees Newbourne Gardens: Wiltshire Council has sent a letter to the owners requesting the trees be cut back. As no response has been received contractors will now be asked to cut them back and the invoice will be sent to the owners. It was understood that contractors have now been instructed to cut these back

- Double yellow lines by Murco Garage: Letter received from Martin Rose. This is classed as routine maintenance but the problem is the edge of the carriageways along the length in question is badly eroded and needs repair work before any re-lining work can take place. Clerk to raise this as a priority with Adrian Hampton
- The following issues will now be raised as a priority with Adrian Hampton
 - replacement of the School signs which are no longer fit for

purpose.

- The Kington Lane sign had disappeared
- Give Way sign by Church Lane has been knocked down
- Fingerpost for village has been broken. Wiltshire Council removed this but it was never replaced
- Excessive litter by the Murco Garage.

Litter picking day held on 10th April had collected 18 black bags full of rubbish. It was agreed that the Clerk should write to the garage asking them to clear the litter from the service road on a regular basis, stating it was their responsibility to keep this clear and that Wiltshire Council could take enforcement action against them if they fail to do so.

- b. **Area Board/Rural Parish Forum**: On-going
- c. **Footpath 11** – Clerk had asked for a Public Footpath sign to be put up by the Deer Farm. This has still not been erected
- d. **Emergency Plan**: Anita to pursue this.
- e. **BT telephone box at Church Lane** Continue to monitor.
- f. **Closure of extension to the Burial Ground**: On-going
- g. **Broadband**: On-going. John Eley to pursue **Action: JE**

7. Village Hall:

It was reported that the solicitors for both parties are meeting on Friday to discuss the Lease. The number of user groups has increased. New kitchen and toilets have been donated which will be installed when the lease had been signed

8. Correspondence:

- a. **Hullavington Neighbourhood Plan**; The application as submitted for the designation of the Neighbourhood area had been refused. This will be revisited re Wellington Place
- b. **Register of Electors**: Alterations received

9. Buckley Barracks update: Mr Murton updated the Council re the proposed sale

10. Ownership of the Village Green (Lower Stanton St Quintin): A request had been received from Mr Reeves, the new owner of 29 Lower SSQ enquiring about the ownership of the green as he wants to get gas pipes put under this to his house. The Clerk explained that she had looked back through the old minute books. There had been reference to this in 1989 but no mention of actual ownership and it could therefore be that this could be manorial waste which had been maintained by the Parish Council for over forty year. Any wayleave request would have to come to the Parish Council direct from the utilities. It was also agreed to speak to Mr Jones to see if he had any further knowledge of this.

11. Planning Enforcement:

Clay Pigeon Shooting at Buckley Barracks: The Enforcement Officer is investigating this and his email has been passed to the Senior Town Planner at the Defence Infrastructure Organisation

Signs at Hangar: These should be taken down

Wood Barn Farm: The occupants of the mobile home have been given three months to vacate

12. Applications received:

16/03389/OUT Land between 18 & 19 Avils Lane, Lower Stanton St Quintin
Outline application for erection of 1 new dwelling with all matters reserved

Objections. A similar application (89/0578/OL) was refused on the grounds of ribbon development in the countryside which would be detrimental to the character of the area in particular and rural amenity in general and would set a precedent for further similar undesirable proposals. An Appeal lodged against the refusal was dismissed.

This is a green field outside the village framework. There are several inaccuracies in the planning design and access statement which stated that the settlement framework boundary for Stanton St Quintin had been cancelled. It also shows access over land which is not in the applicants ownership and the neighbours have not been consulted on this.

Cllr Greenman agreed to call in the application.

13. Accounts for payment: The following accounts were agreed for payment:

WALC	-	Subscription	£196.73
Community First	-	Insurance premium	185.54
Envisage Grds Main	-	Grass cutting	132.00

14. Representative's reports: Nil

15. Items of report and future agenda items: Nil

16. Date of next meeting: 21st June 2016

Chairman

Meeting closed at 9.00 pm