

**MINUTES OF THE MEETING OF THE STANTON ST QUINTIN PARISH
COUNCIL HELD ON 19th JULY 2016**

1. Present: Mr N. Greene (Chairman); Mrs A. Druce; Mr B. King;
Mr P. Murton; Mr I. Plummer; Mrs R. Whiting; Cllr H. Greenman
6 members of the public

2. Apologies: Mr J. Eley

3. Chairman's announcements and declarations of interest:
There were no announcements or declarations of interest.

4. Public Question Time: It was reported that there was a revised planning application for the erection of a dwelling 18-19 Avils Lane

5. Minutes: The Minutes of the Meetings held on 17th May, 7th and 28th June 2016 were taken as read and signed as being a true record:

6. Matters Arising:

Action By

a. Highway issues:

- Litter bins Cllr Greenman stated that Wiltshire Council will not be providing any new bins but would resite any existing. Howard would pursue the reinstatement of the one by the Garage.
HG
- Parish Steward: The Parish Steward system will be reinstated.
- The following issues will now be raised with John Berkeley:
 - i. Murco garage – overgrown pavement
 - ii. Overgrowing vegetation at 50 Upper Stanton St Quinton
 - iii. Blocked drains/verges in Lower village

Avils Lane water butt and staddlestones

The matter of the water butt has been referred to the Enforcement Officer.

Owner of the Oat House to be asked to move the staddlestones back against the wall

Damage to the Village triangle: The contractors working on the Hollybush together with the owners have given assurances that care will be taken during delivery of building material

Overgrown Lelandii trees Newbourne Gardens: Wiltshire Council has sent a letter to the owners requesting the trees be cut back. As no response has been received contractors will now be asked to cut them back and the invoice will be sent to the owners. It was understood that contractors have now been instructed to cut these back

- Double yellow lines by Murco Garage: Letter received from Martin Rose. This is classed as routine maintenance but the problem is the edge of the carriageways along the length in question is badly eroded and needs repair work before any re-lining work can take place. Clerk to raise this as a priority with Adrian Hampton

- The following issues will now be raised as a priority with Adrian Hampton
 - replacement of the School signs which are no longer fit for purpose.
 - The Kington Lane sign had disappeared
 - Give Way sign by Church Lane has been knocked down
 - Fingerpost for village has been broken. Wiltshire Council removed this but it was never replaced
 - Excessive litter by the Murco Garage.

- b. **Area Board/Rural Parish Forum**: On-going
- c. **Footpath 11** – Clerk had asked for a Public Footpath sign to be put up by the Deer Farm. This has still not been erected
- d. **Emergency Plan**: Anita to pursue this.
- e. **BT telephone box at Church Lane** Continue to monitor.
- f. **Closure of extension to the Burial Ground**: On-going
- g. **Broadband**: On-going. John Eley to pursue **Action: JE**

7. Issues arising from the Annual Parish Meeting: Parish Council to look again at the possibility of putting wooden posts on the Village Green to prevent erosion.

8. Village Hall:

It was reported that the Lease had been signed and a copy of this together with the Hall Insurance had been sent to the Parish Council. The first tranche of refurbishment was almost complete. Applications for funding had been made to the Landfill Trust and further applications will be made to Chippenham Area Board and Malmesbury Area Board.

The next stage would be to move the kitchen down to the other end of the hall. There was increased bookings for use of the hall.

Accordingly it was **resolved** unanimously that a further £14,000 be released to enable this work to proceed.

9. Discussion on Neighbourhood Plan: Peter Murton explained the process undertaken by Hullavington Parish Council. Howard Greenman statement that the Core Strategy document states that 40,400 houses be provided. The large villages need to have control over the extent of development and five large villages had been nominated – this did not include Stanton St Quintin.

The drawing up of a Neighbourhood Plan would require the support and drive by the Parishioners – this could not be carried out by the Parish Council.

The cost of a Neighbourhood Plan for a small village would be £10,000 + and some funding may be available to help with this.

It was reported that Redrow Homes have the right to rebuy land on the east side of the A429 in seven years time.

It was agreed that in the first instance the Parish Council should gauge whether there is sufficient parishioner interest for a Neighbourhood Plan and

whether anyone would volunteer to form a Committee. Following the results of the survey a Parish Meeting would need to be held.

Leaflet to be put out to residents and on the website and Chatter.

10. Correspondence:

- a. **Register of Electors:** Alterations received
- b. **Churchyard:** Letter received from the Privy Council Office enclosing notice of a Representation made by the Secretary of State for Justice that burials be discontinued.
- c. **Chippenham Gateway:** Public meeting to be held at Kington Langley at 7.30 pm on 1st August
- d. **Statutory Pay Award:** The pay award had been agreed with a 1% increase backdated to 1st April 2016 and a further 1% from 1st April 2017. It was agreed that this be implemented. The Clerk's salary would therefore be £1990 pa for 2016/17 and £2010 for 2017/18

11. Buckley Barracks update: Mr Murton updated the Council re the proposed surveys being undertaken to look at materials in the soil – programme drawn up for works which would take between 12 and 18 months. The sale was progressing.

12. Ownership of the Village Green (Lower Stanton St Quintin): On-going

13. Planning Enforcement:

Clay Pigeon Shooting at Buckley Barracks: The Enforcement Officer is investigating this and his email has been passed to the Senior Town Planner at the Defence Infrastructure Organisation

Signs at Hangar: These should be taken down

Wood Barn Farm: The occupants of the mobile home have been given three months to vacate

14. Applications received:

16/06496/VAR	Hollybush House, Lower Stanton St Quintin Variation of Condition 3 of 15/04184 relating to approved plans and amendment of first floor bathroom window
	No comment

15. Applications granted permission:

16/02925/FUL	Lower Stanton Farm, Avils Lane, Lower Stanton Proposed detached oak framed garage
--------------	--

16/04342/FUL	11 Bouverie Park, Stanton St Quintin Proposed rear extension
--------------	---

16/04931/TCA	West Wing, Stanton Court 30% reduction to 1 False Acacia, 3 Beech Trees and 1 Chestnut tree
--------------	--

16/05580/TCA MoD, Stanton St Quintin
Tree works in a Conservation Area

16/05780/TCA Stanton Manor Hotel
Tree works in Conservation Area

16. Accounts for payment: The following accounts were agreed for payment:

Envisage Grds Main	-	Grass cutting	132.00
Stanton St Quintin Primary School	-	Use of room	10.00
Stanton St Quintin Parish Hall Com	-	Grant	14,000.00

17. Representative's reports: Nil

18. Items of report and future agenda items: Nil

19. Date of next meeting: 2nd August 2016 8.00 pm Planning Meeting
27th September 7.30 pm

Meeting closed at 9.10 pm

Chairman