

**MINUTES OF THE MEETING OF THE STANTON ST QUINTIN PARISH
COUNCIL HELD ON 27th JUNE 2017**

- 1. Present:** Mr N. Greene (Chairman); Mrs G. Horton;
Mr J. Seale; Mrs R. Whiting; Mr A. Andrews (observing)
Cllr H. Greenman
4 members of the public
- 2. Apologies:** Nil
- 3. Absent:** Mr P. Murton
- 4. Public Question Time:** The Chairman reiterated the procedure for the public question time. There were no questions.
- 5. Chairman's announcements and declarations of interest:** Nil
- 6. Co-option to fill vacancy:** Mr Adrian Andrews of Drewmain Stud, Avils Lane, Lower Stanton St Quintin had applied for co-option. After a vote he was duly elected onto the Parish Council.

Notices for the remaining vacancy have been displayed. The closing date to request an election is 13th July.

- 7. Minutes:** The Minutes of the Annual Meeting held on 11th May 2017 was taken as read and signed as being a true record.
- 8. Matters Arising:**

a. Dates of future meetings:

Annual Parish meeting – 11th July followed by a short Parish Council meeting

Tuesday 26th September; Tuesday 28th November; Tuesday 16th January 2018; Tuesday 13th March 2018 and Tuesday 22nd May 2018

Action By

- b. Neighbourhood Plan:** John Seale had taken over as the Chairman of the Neighbourhood Plan committee. Letter received from Wiltshire Council Spatial Planning Officer stating that they are in the process of allocating a link officer to support the SSQ neighbourhood planning process. John reported that there is a meeting planned for 20th September and a consultation with the community.
- c. Highway issues:**
 - Litter by the garage: Clerk had ordered three litter bins
 - Avils Lane water butt and staddlestones
The matter of the water butt has been referred to the Enforcement Officer.
Owner of the Oat House to be asked to move the staddlestones back against the wall
 - Damage to the Village triangle: Continue to monitor
 - Overgrown Lelandii trees Newbourne Gardens: The trees have been trimmed

- Double yellow lines by Murco Garage: Letter received from Martin Rose. This is classed as routine maintenance but the problem is the edge of the carriageways along the length in question is badly eroded and needs repair work before any re-lining work can take place. Clerk had raised this as a priority with Adrian Hampton
 - Junction of Seagry Road with 429: This is tied in with the Dyson planning application and the development of the distribution centre at Junction 17 as there would be an increase in the traffic. Cllr Greenman had called in the application for the distribution centre. This was an enormous building, the transport issues were huge and there were also proposals for 700 new houses to be built close by. Cllr Greenman reported that the agents had asked for another meeting in Kington Langley Village Hall on 25th July from 7-8 pm
- d. **Area Board/Rural Parish Forum**: Area Board held on 26th June; Parish Forum to be held on 28th June
 - e. **Footpath 11** – Clerk had asked for a Public Footpath sign to be put up by the Deer Farm. This has still not been erected. Mr Murton reported that Dysons had been asked to look at developing the footpath
 - f. **Emergency Plan**: On-going. John Seale to progress this. Article to be put in the Chatter re volunteers. **Action: JS/AD**
 - g. **Broadband**: On-going.

9. Annual Return:

- a. **Annual Governance Statement 2016/17**: This was circulated, discussed and agreed.
- b. **Accounting Statements 2016/17**: This was circulated, discussed and agreed
- c. **Internal Auditors report**: The Council were given a copy of the report.

10. Correspondence:

- a. **Notice of adoption of the Chippenham Site Allocations Plan**; received
- b. **Application for new premises licence – Hullavington Airfield**: No objections
- c. **SSE Grant for Community Resilience**: details received
- d. **Great Somerford (incorporating Startley) Neighbourhood Plan**: Details of consultation.
- e. **A350 Chippenham Bypass improvement**: Details of proposals can be viewed at Chippenham Rugby FC on 3rd July. Work to commence on 3rd July
- f. **Closure of C166 Henn Lane**: on 26th June for bridge maintenance
- g. **Removal or relocation of waste bins**; Parish Council can now remove or relocate waste bins
- h. **Citizens Advice**: Request for grant. It was decided not to make a grant this year.
- i. **Stanton St Quintin Cub Group**: Letter stating that the cubs are doing their environmental conservation badge and were looking to undertake two activities. It was agreed to put this on the website and ask Anita to put it on the chatter. It was suggested that they could tidy up outside the hall and plant some shrubs.

11. Update re Buckley Barracks: As Mr Murton was not present there was no update available.

12. Village Hall: Report received. The Beavers and Cubs are using the Hall and they will be joined by the Scouts from September. Thanks were given to Andrew Jackson who had donated tons of soil for the parking area.

Letter received requesting a grant from the Parish Council towards the cost of the legal fees for the land transfer for the parking area. This could be in the region of £2000 in total. It was agreed, in principle, to make a grant up to a maximum of £2000.

13. Ownership of the Village Green: Letter received from the solicitor. He feels that it may not be cost effective to apply for this to become a Village Green. The council would have to demonstrate that a significant number of local people have used the land for lawful sports and pastimes as of right for at least 20 years. If it is just local land that has not be used by local people for any particular purpose he did not feel that there was much prospect of success and the costs would outweigh the benefit. However, he will visit the site and report back further.

Work to trees: Quotation received from Marshall Tree Services in the sum of £250 to crown lift all the trees from the Pine tree on the left of the green to the Norway maple on the right of the green; £120 to cut back the cherry tree. It was agreed that the quotation be accepted.

14. Planning Enforcement:

Clay Pigeon Shooting at Buckley Barracks: On-going

15. Applications received: The following applications were considered:

17/04868/LBC Hangers 3,6,7 and 9 Buckley Barracks
Replacement heating systems

No objections

17/04944/FUL Village Hall, Church Lane, Stanton St Quintin
Extension to car parking area

The Parish Council supports the application

16. Applications granted permission: The following applications had been granted permission:

17/03098/FUL Nables Farm, Scotland Hill
Retention of mobile chicken house (1)

17/03100/FUL Nables Farm, Scotland Hill
Retention of mobile chicken house (2)

17/03101/FUL Nables Farm, Scotland Hill
Retention of mobile chicken house (3)

17/03127/FUL Nables Farm, Scotland Hill
Retention of mobile chicken house (4)

17. Applications refused: The following application had been refused:

17/03213/FUL The Willows 29 Seagry Road, Lower Stanton St Quintin
Retrospective boundary fence

18. Accounts for payment: The following accounts were approved for payment.

Community First	-	Insurance Premium	£ 197.69
Envisage Grounds Main	-	Grass cutting April/May	264.00
Mrs K. Garrett	-	Internal Audit	25.00

19. Representative's reports: Nil

20. Items of report and future agenda items:

a. Emergency Plan - update

21. Date of next meeting: APM – 11th July

Meeting closed at 9.25 pm

Chairman