

**MINUTES OF THE MEETING OF THE STANTON ST QUINTIN PARISH
COUNCIL HELD ON 13th MARCH 2018**

- 1. Present:** Mr N. Greene (Chairman); Mr A. Andrews;
Mrs G. Horton; Mr J. Seale
Cllr H. Greeman
4 members of the public

- 2. Apologies:** Mr Murton; Mrs Whiting

- 3. Public Question Time:** There were four members of the public
The following issues were raised:
 - Parishioners were delighted at the outcome of the recent planning application re Balmedie
 - There was a large amount of litter at the garage. It was asked why a 24 licence was necessary
 - Damage to the verges in the Lower village
 - Comments made about Planning Application 18/01695 Land between 18 and 19 Avils Lane

- 4. Chairman's announcements and declarations of interest:** Nil

- 5. Co-option to fill vacancy:** Notices to be put on the notice boards and website with closing date of 1st May 2018

- 6. Minutes:** The Minutes of the Meeting held on 16th January and 27th February 2018 were taken as read and signed as being a true record.

- 7. Matters Arising:**
 - a. Highway issues:**
 - Litter by the garage: Nick, John and Peter had spoken to the new owner who was not aware that it was her responsibility to empty the bins. The Environmental Health Officer had visited the site but reported that there were no rats. It was agreed to visit the garage again.
 - Damage to the Village triangle/verges in Lower village: It was agreed to look at putting small posts along the verge. Clerk to speak to Paul Bollen. It was also agreed to purchase another grit bin to put on the verge.
 - Double yellow lines by Murco Garage: Letter received from Martin Rose stating that the road traffic order showed the double yellow lines should be on both side of the road on the map. If they are not exactly as per the map the traffic regulation order will not be enforceable. Clerk had asked Paul Bollen to reinstate the No Through Road sign
 - Junction of Seagry Road with 429: This is tied in with the Dyson planning application and the development of the distribution centre at Junction 17 as there would be an increase in the traffic. Cllr Greenman had called in the application for the distribution centre.
 - Parish Steward stewards. It was reported that Parish Steward visits had been cancelled at the present time as they were required to help with the repair to the potholes caused by the snow.

Gabrielle had requested that the gullies outside the school be cleared on the next visit.

- b. **Area Board/Rural Parish Forum**: On-going
- c. **Footpath 11** – Clerk had asked for a Public Footpath sign to be put up by the Deer Farm. This has still not been erected. Mr Murton reported that Dysons had been asked to look at developing the footpath
- d. **Ownership of the Village Green**; An application had been made to Wiltshire Council to register this as an Asset of Community Value. It was also being registered as a Village Green and recorded in the Neighbourhood Plan as a Green Space
- e. **Dumping of materials on “The Quarry, Avils Lane**: Continue to monitor
- f. **Data Protection**; The Clerk outlined the changes to the GDPR which come into effect on 25th May 2018. One of the main issues is the appointment of a Data Protection Officer. Quotations had been received and it was agreed to appoint Jan Wilbur from MicroshadeVSM as the Data Protection Officer for the Stanton St Quintin parish council. Clerk to register the Parish Council with the ICO.
- g. **Dysons – light pollution**: Clerk to ask Simon Smith for confirmation that the Lighting Strategy had been submitted and agreed in writing by the Local Planning Authority.

8. Neighbourhood Plan: Mr Seale reported that two further Steering Group meetings had been held since the last Council meeting

- Two further Steering Group meetings held since the last Parish Council Meeting
- Survey to further refine community September feedback closed on 17th January with high level analysis published. 130 respondents following great efforts by the Steering Group to increase initial response rate.
- SSQ Housing Needs Survey launched 5th March with Wiltshire Council. Survey closes on 11th April.
- Closed Locality funding grant for 2017/18 and “end of term report” on how/ where grant was spent. Application for 2018/19 grant application available “no later than 1st April 2018”.
- Parish in-year funding enabled initial development of Foundation Evidence Base.
- Initial NP project schedule to be modified to include community open/ green spaces work.

Howard Greenman stated that he was very proud of how well the Neighbourhood Plan was progressing.

9. Emergency Plan: Mr Seale reported that a draft plan had been sent to all Parish Councillors for endorsement and this was agreed. Several attempts had been made to establish contact with the Wiltshire Council Emergency Planning Officer. Following the Parish Council’s endorsement Mr Seale will now request volunteers to form a Community Emergency Response Team.

10. Village Hall: A report was read out. The Hall Committee is putting management policies in place and looking at Data Protection. The renovations were virtually complete with the acoustics much improved with the finishing touch of a hearing loop to be put in place shortly, thanks to a

grant funding from Malmesbury Carnival Committee. A hedge around the car park had been planted. There are new activities at the hall; a monthly auction was taking place, children's parties were being booked as well as regular hiring by Beavers, Cubs, Scouts, dog walking classes, Pilates and ballroom dancing. Spring Fundraiser in April.

11. Update from Voneus: It was reported that the signal was not quite as strong as anticipated and they would be upgrading this on 14th March

12. Correspondence: Nil

13. Update re Buckley Barracks: There was no update

14. Planning Enforcement:

Clay Pigeon Shooting at Buckley Barracks: On-going

15. Applications received: The following application was considered:

18/01695/FUL

Land between 18 & 19 Avils Lane, Lower Stanton St Quintin
Change of use of small area of rear paddock to residential curtilage

Strong objections. This is against Core Policy 2. It is pushing infill into the open countryside and extending beyond the building line. This part of the application was withdrawn from the previous application prior to permission being granted.

Cllr Greenman will call this application into committee

18/01826/LBC

School Cottage, 55 Bouverie Park East C72 to A429
Replace existing front door and frame to house, replace window casements to front elevation, replace rear window casements to rear elevation, replace front doors to garage

The Parish Council supports the application

16. Applications granted permission: The following applications had been granted permission:

17/10961/FUL

Clanville Farm, Lower Stanton St Quintin
Construction of a hay and straw barn

18/00606/TCA

MoD – Tree Survey Work to trees in Conservation Area

17. Applications refused: The following application had been refused:

18/01108/FUL

Balmedie, 29A Seagry Road, Lower Stanton St Quintin
New direct access to highway for vehicles and pedestrians over verge to class C road in 30 mph limit

18. Accounts for payment: The following accounts were approved for payment.

SSQ Parish Hall	-	Hire of hall	20.00
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19. Date of next meeting: 22nd May 2018: Annual Parish and Council Meeting –
19th June 2018

Chairman

Meeting closed at 8.45 pm