

**MINUTES OF THE MEETING OF THE STANTON ST QUINTIN PARISH
COUNCIL HELD ON 15th JANUARY 2019**

- 1. Present:** Mr A. Andrews (Chairman); Mrs G. Horton; Mr P. Murton;
Mrs S. Parker; Mrs R. Whiting
Cllr H. Greenman

4 members of the public

- 2. Apologies:** Nil

- 3. Absent:** Nil

- 4. Election of Chairman:** Following the recent resignation of Mr Nick Greene, Mr Adrian Andrews was elected Chairman of the Council until the Annual Council Meeting.

- 5. Public Question Time:** There were four members of the public
The following issues were raised:

Erosion of grass verges - It was reported that the grass has been worn away and is only 4" from the electricity stay.

It was asked what the current situation was with the ownership of the Village Green

- 6. Chairman's announcements and declarations of interest:** Nil

- 7. Minutes:** The Minutes of the Meetings held on 27th November and 19th December 2018 were taken as read and signed as being true records.

- 8. Matters Arising:**

a. **Defibrillators:** A donation of £1000 had been received from Dysons

b. **Highway issues:**

- Litter by the garage: Continue to monitor
- Damage to the Village triangle/verges in Lower village: An Issue Sheet had been submitted to CATG to address the issue of eroding verges in both the Upper and Lower Villages and suggesting that posts be put along and asking for funding for this. This is on the Agenda for the meeting to be held on 22nd January. Mr Andrews will attend the meeting
- Replacement sign at the garage: The sign was now in position
- Junction of Seagry Road with 429: This is tied in with the Dyson planning application and the development of the distribution centre at Junction 17 as there would be an increase in the traffic.
- Parish Steward visits: List of future dates received
- Grit bins: The new grit bin was now in situ. Wiltshire Council had been asked to fill all the grit bins
- Overgrown trees: These had been cut back

c. **Area Board/Rural Parish Forum:** Cllr Greenman reported that the "No Fly Tipping" signs are being erected.

d. **Footpath 11** – The footpath from Hullavington to Stanton is shown on Dyson's Outline plans & it is hoped this will be soon accessible

e. **Ownership of the Village Green;** Update received from the Rights of

Way Officer re the application to register the land as a Village Green. It stated that replies had been received from the Planning Authorities regarding possible planning trigger events in place over the land. Final replies had recently been received and the next step is to write to the applicants to formally accept the application and allot it an identifying number, which she will be doing very shortly.

9. Vacancies on the Parish Council; Following the resignation of Mr Greene there had been no call for an election and the Parish Council can no co-opt. Posters to be put up advertising the two vacancies and applications for co-option to be considered at the next meeting

10. To consider the expenditure for the remainder of the current financial year and to set the Precept for 2019-20:

The expenditure for the remainder of the current financial year and for 2019-20 was considered and it was **recommended** that the sum of **£7500** be included in the precept. This will include money for work to any highways scheme requested and to build up towards the replacement of the defibrillators. Money was put in for a grant towards the upkeep of the Village Hall. This will be discussed each year with the budget.

It was agreed to ask Mr Greene to continue with the website.

11. Correspondence:

- a. **Breach of Data Protection**: A letter had been received alleging that the Parish Council had breached the Data Protection Act with regards to statements made in the Minutes relating to a Planning Application. The matter had been referred to the Parish Council's Data Protection Officer who has stated "All information about the application is made public on the Wiltshire Planning Portal, so no data breach has been made. If the applicant has employed an agent then that information will also be available. Any redaction of personal information is the responsibility of Wiltshire Council. The Council is carrying out its public task when considering a response to the planning application. This is the same practice that has been followed since the 1972 reorganisation. Members are entitled to express their views regarding the quality and content of an application. The Parish Council is not a statutory consultee but the Planning Authority must inform the parish of all applications within the parish boundary by law. There has therefore been no data breach"
- b. **Disabled parking bay by School**: Letter received from the School requesting the Parish Council apply for a disabled parking bay to be created by the School. After discussion it was agreed that the Parish Council could not fund this. Cllr Greenman advised that the School should submit a request for this to the Area Board and request funding. He would support the application.

12. Neighbourhood Plan: Report received on the present position which was read out

13. Parish Hall: A report from the Parish Hall Committee was read out

14. Applications received: The following application was considered:

18/11774/LBC School Cottage, 55 Stanton St Quintin
Various proposed internal and external alterations and
necessary remedial works

No objections

15. Application granted; The following applications had been granted permission:

18/07472/FUL 29 Seagry Road, Lower Stanton St Quintin
Erection of new dwelling following removal of existing
outbuildings and swimming pool

18/10185/FUL 9 The Forge, Lower Stanton St Quintin
Loggia style conservatory to rear elevation

18/11557/TCA Stanton Manor
Work to trees in a conservation area

16. Accounts for payment: The following accounts were approved for payment.

Mrs M. Carey	-	New Account Book	20.03
Heartstart Castle Combe	-	Reissue of cheque re	120.00
		Defibrillator training	
Mr N. Greene	-	Upkeep of website	71.86
Community First	-	Subscription	40.00
SSQ Parish Hall Com	-	Hire of Hall	15.00

17. Update of signatory mandate: It was agreed that Mr Andrews; Mrs Horton; Mrs Parker and Mrs Whiting should be added to the signatory mandate. Clerk to complete the form

18. Return to paper based Minutes: After discussion it was recommended that the Councillors continue to receive the Minutes electronically. Any Councillor can request a paper copy should they so wish

19. Buckley Barracks – report; Mr Murton reported that there was no update on the sale of the land. He stated that they would not be leaving the barracks for some time.

20. Items of report and future Agenda items:

- Co-option to fill the vacancy
- Update on Highway issues

21. Date of next meeting: 12th March 2019 at 7.30 pm

Meeting closed at 8.50 pm

Chairman